

Shiloh Valley Primary  
School Improvement Team

Meeting Information	
<b>Date:</b>	Sept, 8 2025
<b>Meeting Location:</b>	SVPS Media Center
<b>Team Members in Attendance:</b>	Lindsey Williams, Jennifer Aldredge, Kristina Montgomery, Joanna Jenkins, Erin Miller, Kaci Sanderson, Christina Bassler, Jessica Klutz, Caroline Greer, Mrs. Thayer (parent), Jasmine Sellers (parent)
<b>Guest:</b>	Louise Glover - postponed
Meeting Minutes	
<b>Celebrations:</b>	<ul style="list-style-type: none"> <li>Start of Year</li> </ul>
<b>Approval of Previous Minutes:</b>	<ul style="list-style-type: none"> <li><a href="#">August 20th Minutes</a></li> </ul>
<b>Review of Old Business:</b>	<ul style="list-style-type: none"> <li>Paper Distribution</li> </ul>
<b>Goal Progress Discussion:</b>	<ul style="list-style-type: none"> <li>Intro to NC Star/Platform</li> </ul>
<b>Monthly Indicator / Action Step Review:</b>	
<b>Additional SIT Items for Discussion:</b>	<ul style="list-style-type: none"> <li>Review/Adopt SIT Bylaws, Budget Review, Progress Reports, Booster Funds, Code Amber</li> </ul>
<b>Minutes:</b>	<ul style="list-style-type: none"> <li>Approved August minutes</li> <li>Review of old business- paper distribution; grade level copies- reviewed priorities of printing</li> <li>Discussed how each team is utilizing the boxes of paper to print</li> <li>Paper for specials team- discussed how we will likely need additional paper before next semester- approved</li> <li>Discussed having a place in the copy room to shelf the paper and label by grade level.</li> <li>SIT Bylaws: Reviewed NC Star bylaws, members are going to take NCSTAR Academy SIT bylaws, we will review between now and next meeting- will be shared as a google doc and we will add comments as we see fit and discuss before our next meeting</li> <li>Budget Review: \$5000 for co-curricular funds, can only spend on certain things related to curriculum. Kindergarten requested Leader in Me books. Can be used for in-house experiences aligned with the curriculum. Examples are club day, mad scientist day, Leadership day.</li> <li>Progress Reports: District progress reports- all using to a degree, but all physically look different- Mrs. Thayer stated from a previous teacher's perspective that the uniformity is helpful. Discussed how it doesn't align to the report card. Adapt the district progress report to make one specific to our school. Class Dojo is closing communication gap. Discussed having Mrs.</li> </ul>

	<p>Fowler create a school-wide progress report with district requirements plus additional that are specific for our school and then having everyone review. Voted to have Mrs. Fowler look into creating a new one.</p> <ul style="list-style-type: none"> <li>● Booster Funds: Put on this week's PLC agenda what we are raising funds for: last year used money for school beautification and technology. Year before that was playground additions. Mrs. Williams will send out a google form to gather ideas as to what we will use Booster funds for. Discussed if holding Boosterthon (or funrun) without Booster company would help us to raise additional funds. The idea was brought up to have community partners help out so we can remain in house.</li> <li>● Discussed UCPS Code Amber: Should a student elope or hide, staff should halt class in current location and take attendance, staff should remain in current location until code lifted or directed otherwise from admin, staff will communicate with radio holders information as necessary.</li> </ul> <p>*For office staff: When Code Amber is called, front office staff will print a staff roster and school map. As areas and classes are cleared, staff will radio to front office.</p> <p>* Discussed adding in a sweep for the bathrooms if this happens. Goal is to have everyone stay in place, take a headcount of class.</p> <ul style="list-style-type: none"> <li>● All voted yes for Code Amber procedures and updates</li> <li>● Voted to look at platform next time</li> <li>● Discussed launching leaders night- more of a drop in event to encourage more participation as in the past this event is not widely attended. Discussed where we would host drop-ins</li> </ul>
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